

## MEETING OF THE ONEIDA COUNTY PUBLIC WORKS/SOLID WASTE COMMITTEE

DATE: JANUARY 26<sup>TH</sup>, 2017

MEMBERS PRESENT: JENSEN, PASZAK, TIMMONS, HOLEWINSKI

MEMBERS EXCUSED: CUSHING

ALSO IN ATTENDANCE: STEFONEK/COMMISSIONER, JOLIN/ HIGHWAY & SOLID WASTE DEPT, JACK KEIFFER/WISDOT, BRENT MATHEWS/WISDOT, BRIAN ERICKSON/SHERIFF'S DEPT, STEPH RUCKHEIN/YMCA, NICK SABATO/ LAKELAND TIMES

The following matters were taken up to wit:

1. Jensen called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Timmons/Paszak to approve the agenda. Items may be taken out of order at the discretion of the Chairman. All ayes
3. **Motion:** Paszac/Jensen to approve the minutes of the Public Works/Solid Waste meeting held on January 12<sup>th</sup>, 2017 with the correction to number ten to say temporary additional \$2 per hour and to add that the Commissioner will not attend. All ayes
4. **Motion:** Timmons/Jensen to approve Highway Department vendor vouchers #14-66 for \$236,545.53 and to approve Solid Waste vendor vouchers for a total of \$11,955.09 All ayes
5. **Information only:** Jack Keiffer of WisDot presented the Committee with valuable information on Incident Stabilization and training programs available. He stated that for most major incidents County highway would be called to help with traffic control/and or clean up. Local law enforcement would generally be the one calling highway. Brian Erickson from the Sheriff's department confirmed and added that often, especially with fatalities, it is critical that evidence is completely processed prior to any clean up and that law enforcement assesses each incident before calling highway for help.
6. **Motion:** Paszak/Holewinski to authorize the YMCA to use a portion of County Highway W for a Hodag Run on June 24<sup>th</sup>, 2017 and work with local law enforcement to ensure public safety. All ayes
7. Committee is not opposed to Highway department being hired by the Town of Schoepke to shelf shoulders, if requested to. No contract would be required as it is just general maintenance work.
8. No motion on procedures for call time
9. **Motion:** Holewinski/Timmons to table selling plow truck inventory.
10. **Motion:** Holewinski/Jensen for Stefonek to complete a fiscal impact report as previously noted and bring back to the Committee citing reasons additional office personnel or hours are needed. All ayes
11. **Motion:** Jensen/Paszak to approve the temporary Solid Waste lead person job description with corrections as discussed. All ayes. **Motion:** Jensen/Holewinski to rescind previous motion. All ayes **Motion:** Jensen/Holewinski to approve the Solid Waste lead person job description with corrections as discussed with payment retroactive to 01/03/17. All ayes

12. **Motion:** Paszak/Holewinski to move forward with the Committee to conduct interviews for the Solid Waste Supervisor position based on the previously advertised job description and required qualifications. Ayes: Holewinski, Timmons, Paszak. Nay: Jensen.
13. **Motion:** Holewinski/Jensen to approve and advertise the road bid specs as discussed for County Highway A. Stefonek will bring snowmobile crossing information back to the Committee to discuss. Culverts will also need to be replaced prior to reconstruction. All ayes
14. **Motion:** Jensen/Paszak to approve the two out of County travel requests. Stefonek and Jolin to Lincoln County Landfill and Stefonek to the 2017 Commissioners Spring Training. **Amended Motion:** Jensen/Timmons to approve Committee Member Holewinski out of County travel to attend the Lincoln County Landfill meeting. All ayes
15. Jolin reported that access has been made to past computer files and after reviewing them and a discussion with Bart Sexton, she is working on the DNR annual reports and is confident in completing them. She talked about metal and aluminum recycling prices and reported she is checking into having trailers “spotted” to load on site, this would reduce clutter and eliminate double handling of recycled goods. She will look alternative ways to dispose of leachate. Future topics will include sending out a request for proposal on MSW hauling, and on-site inventory and equipment not belonging to Oneida County.
16. Stefonek reported that the new 2017 Patrol Truck and the new Lowboy trailer have both arrived and invited the Committee to look at them after the meeting. Stefonek also said that during prior meetings there has been discussion regarding his comp/flex time accumulated from Buildings and Grounds. He told the Committee that at the end of 2016 he wrote those hours off and longer has them on record.
17. **Motion:** Timmons/Holewinski to go into closed session. Roll call vote taken. All ayes. Committee went into closed session at 10:25 am.
18. **Motion:** Holewinski/Paszak to return to open session. Roll call vote taken. All ayes. Committee returned to open session at 10:38 am.

Action taken in closed session:

- To approve the Mechanic/Operator position start at Grade Level I, Step 2
19. Future Meeting dates:
    - Thursday, February 9<sup>th</sup>, 2017 at 8:00 am
    - Thursday, February 23<sup>rd</sup>, 2017 at 8:00 am
  20. Future Agenda Items:
    - County Highway A culvers
    - County Highway Q spec, addendum
    - Chip seal and oil bid specs
    - Highway Commissioner’s 6 month review
  21. **Motion:** Timmons/Paszak to adjourn at 10:42 am. All ayes